



**FLORIDA ASSOCIATION FOR  
VOLUNTEER RESOURCE MANAGEMENT**

## **FAVRM Outstanding New Volunteer Administrator Award**

**Purpose:** The FAVRM Outstanding New Volunteer Administrator Award was established to honor a Volunteer Administrator with three or fewer years of experience in management of volunteers, who reflects the high ideals of the profession and whose dedicated efforts allow volunteers to produce significant achievements. *Nominations should be submitted by FAVRM members. Nominees can be members or non-members.* The winner of the award will receive a plaque and a complimentary membership into FAVRM for the coming year. The award will be given at the FAVRM November Meeting.

**Eligibility:** Nominees must be a program manager of volunteers in Florida for a maximum of three years.

### **Award Criteria:**

- Demonstration of excellence in one or more areas of volunteer management:
  - Effective use of leadership skills
  - Creative utilization of people, resources and opportunities
  - Ability to assess the needs, skills and interests of volunteers and inspire them to develop their potential
  - Understanding of organizational needs and goals and how these can be achieved through effectively engaging volunteers
  - The ability to match the needs of the volunteers with the needs of the organization
  - A strong sense of professional ethics
  - Ability to mentor youth and/or peers
- The nominee's role in advocating for volunteerism in their local community
- Other community or volunteer involvement outside the nominee's professional responsibilities

**Nomination Information:** A narrative statement of not more than 500 words that describes the nominee, and a head shot photo is required. Applicants should refer to the award criteria when completing the nomination. Supplementary material may be added to the nomination. These materials may include letters, testimonials, action photos, news clippings, pamphlets, videos etc. Submitted materials become the property of FAVRM. Each nomination should be submitted by e-mail as a single .pdf document and should include the FAVRM Awards cover page.



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**COVER PAGE**

**Nominee Information**

<b>Nominee Name:</b>	<b>Title:</b>
<b>E-mail:</b>	<b>Phone:</b>
<b>Number of Years in Volunteer Management:</b>	<b>Organization:</b>
<b>Address:</b>	<b>City:</b>
<b>State:</b>	<b>Zip:</b>
<b>Website:</b>	

**Nominator Information**

<b>Nominator Name:</b>	<b>Title:</b>
<b>Organization:</b>	<b>Phone:</b>
<b>E-mail:</b>	<b>Relationship to Nominee:</b>

Attach narrative statement and supplementary information to this cover page. Return in a single .pdf file to [kaypeltwalker@gmail.com](mailto:kaypeltwalker@gmail.com) **no later than 5 p.m. on October 7**. Awards will be presented at the FAVRM State Conference, November 4, 2016, Holiday Inn Tampa Westshore, Tampa, FL.